

MINUTES

Montevallo City Council Organizational Meeting

November 3, 2025

4:00 p.m. at City Hall

Present: Mayor Rusty Nix, Council Member David King, Council Member Lelia Mitchell, Council Member Kenneth Dukes, Council Member Brandelyn Nelson, Council Member Alyssa Green. Quorum present.

Pledge

Organizational Meeting Called to Order at 4:00 P.M. by Mayor Nix with Quorum present.

Invocation: Mayor Nix asked Council Member Kenneth Dukes for the invocation.

Judge Victor Portella - Administer Oath of Office

- Mayor – Rusty Nix – See Appendix 1
- City Council District 1 – David King – See Appendix 2
- City Council District 2 – Lelia Mitchell – See Appendix 3
- City Council District 3 – Kenneth Dukes – See Appendix 4
- City Council District 4 – Brandelyn Nelson – See Appendix 5
- City Council District 5 - Alyssa Green – See Appendix 6

Election of Mayor Pro-tempore: David King; Motion made by Council Member Dukes, Seconded by Council Member Mitchell; All Ayes, Motion passed.

Ordinance 11032025-301 – an Ordinance amending Article 3, Sections 2-50 and 2-53 of the Montevallo Municipal Code Establishing Regular Council Meetings and their Order of Business. Motion made by Council Member King, Seconded by Council Member Dukes, All Ayes, Motion passed.

Mayor Nix – First Need Motion to Suspend the Rules of Regular Business: Mayor Nix asked for a Motion to suspend the Rules of Regular Business; Motion made by Council Member King, Seconded by Council Member Dukes, All Ayes, Motion passed.

Ordinance 11032025-301 – an Ordinance amending Article 3, Sections 2-50 and 2-53 of the Montevallo Municipal Code Establishing Regular Council Meetings and their Order of Business. Motion made by Council Member King, Seconded by Council Member Dukes, All Ayes, Motion passed.

Mayor Nix – Need Motion Return to Regular Order of Business: Mayor Nix asked for a Motion to return to the Rules Order of Business; Motion made by Council Member Mitchell, Seconded by Council Member Dukes, All Ayes, Motion passed.

Committee Appointments

- **Public Health and Safety** (Police, Fire Code Enforcement, Impact, Housing Abatement, Annexation) **Kenny Dukes Chair**, David King, Brandelyn Nelson
- **Sustainability** (Streets and Sanitation, Recycling, Arbor & Beautification, Environmental, Historical Commission, **Lelia Mitchell Chair**, Kenny Dukes, Alyssa Green

- **Recreation and Community Development** (Parks & Recreation, Vallo Cycle, Youth Athletics, Trails) Alyssa Green – Chair, Brandelyn Nelson, Lelia Mitchell
- **Education Arts & Outreach** (Schools, UM. Boys & Girls Club, Library, American Village, Sister City Commission, Art Walk, MJCC, Brandelyn Nelson – Chair, Lelia Mitchell, Alyssa Green
- **Finance Economic Development & Tourism** (Finance, MDCD, IDB, Chamber, Main Street, Planning and Zoning) David King – Chair, Kenny Dukes, Lelia Mitchell

Appointment of Municipal Officials:

- Appointment of Todd Burr - Police Chief; Motion made by Council Member King, Seconded by Council Member Dukes, All Ayes, Motion passed. See Appendix 7.
- Appointment of Steve Gilbert – City Clerk/Treasurer; Motion made by Council Member King, Seconded by Council Member Dukes, All Ayes, Motion passed.
- Appointment of Victor Portella – Municipal Court Judge; Motion made by Council Member Dukes, Seconded by Council Member Mitchell, All Ayes, Motion passed.
- Appointment of Mark Wilson - Municipal Court Prosecutor; Motion made by Council Member King; Seconded by Council Member Dukes, All Ayes, Motion passed.
- Appointment of Levy Walker – Municipal Court Public Defender; Municipal Court Prosecutor; Motion made by Council Member King; Seconded by Council Member Dukes, All Ayes, Motion passed.

Ratification of City Bank Accounts and Assigning Signatories:

- **Resolution 11032025-302** – a Resolution authorizing City Bank Accounts, Certificates of Deposit and Signatories; Motion made by Council Member Mitchell, Seconded by Council Member Nelson, All Ayes, Motion passed. See Appendix 8.

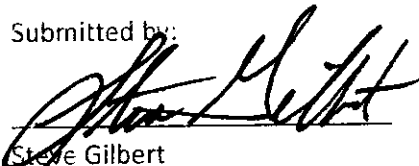
Appointment of Council Representatives to City Boards and Commissions:

- Water and Sewer Board – Lelia Mitchell and Kenny Dukes
- Historic Commission – Lelia Mitchell
- Arbor and Beautification – Lelia Mitchell
- Planning Commission - David King
- Sister City Commission – Brandelyn Nelson
- MDCD – David King

Motion made to approve Appointment of Council Representatives to City Boards and Commissions as a Group: Motion made by Council Member Dukes, Seconded by Council Member Mitchell, All Ayes, Motion passed.

Adjourn – Motion made by Council Member Mitchell, Seconded by Council Member Dukes, All Ayes, Motion passed – Adjourned at 4:21 P.M.

Submitted by:



Steve Gilbert
City Clerk / Treasurer



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Shelby Cnty Judge of Probate, AL
11/05/2025 10:41:21 AM FILED/CERT



STATE OF ALABAMA

SHELBY COUNTY

CITY OF MONTEVALLO

I, Rusty Nix, do solemnly swear [or affirm, as the case may be] that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office of Mayor of the City of Montevallo, upon which I am about to enter, to the best of my ability, so help me God.

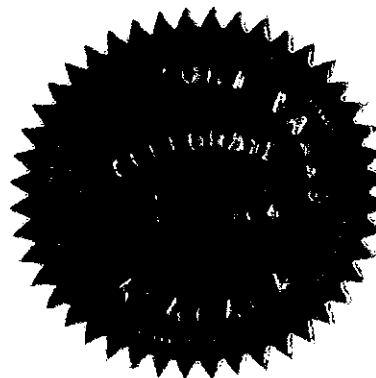


Rusty Nix

Sworn to and subscribed before me this 3rd day of November, 2025.



Victor Portella
City of Montevallo Municipal Judge





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Shelby Cnty Judge of Probate, AL
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STATE OF ALABAMA

SHELBY COUNTY

CITY OF MONTEVALLO

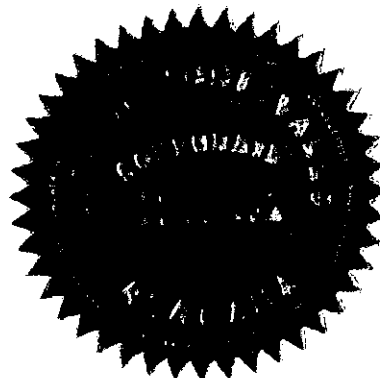
I, John David King, do solemnly swear [or affirm, as the case may be] that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office of City Council District 1, upon which I am about to enter, to the best of my ability, so help me God.


John David King

Sworn to and subscribed before me this 3rd day of November, 2025.



Victor Portella
City of Montevallo Municipal Judge





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STATE OF ALABAMA

SHELBY COUNTY

CITY OF MONTEVALLO

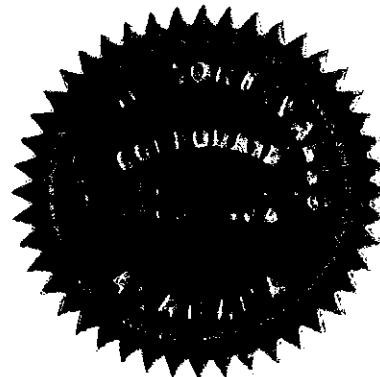
I, Lelia Horton Mitchell, do solemnly swear [or affirm, as the case may be] that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office of City Council District 2, upon which I am about to enter, to the best of my ability, so help me God.


Lelia Horton Mitchell

Sworn to and subscribed before me this 3rd day of November, 2025.



Victor Portella
City of Montevallo Municipal Judge





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STATE OF ALABAMA

SHELBY COUNTY

CITY OF MONTEVALLO

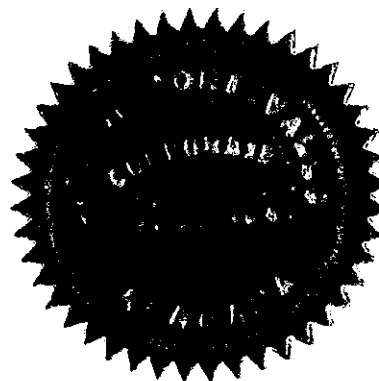
I, Kenneth Dukes, do solemnly swear [or affirm, as the case may be] that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office of City Council District 3, upon which I am about to enter, to the best of my ability, so help me God.


Kenneth Dukes

Sworn to and subscribed before me this 3rd day of November, 2025.



Victor Portella
City of Montevallo Municipal Judge





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Shelby Cnty Judge of Probate, AL
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STATE OF ALABAMA

SHELBY COUNTY

CITY OF MONTEVALLO

I, Brandelyn Nelson, do solemnly swear [or affirm, as the case may be] that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office of City Council District 4, upon which I am about to enter, to the best of my ability, so help me God.

Brandelyn Nelson

Sworn to and subscribed before me this 3rd day of November, 2025.

Victor Portella

City of Montevallo Municipal Judge





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STATE OF ALABAMA

SHELBY COUNTY

CITY OF MONTEVALLO

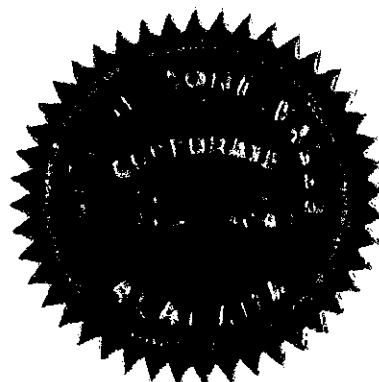
I, Alyssa Green, do solemnly swear [or affirm, as the case may be] that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office of City Council District 5, upon which I am about to enter, to the best of my ability, so help me God.


Alyssa Green

Sworn to and subscribed before me this 3rd day of November, 2025.



Victor Portella
City of Montevallo Municipal Judge





Ordinance No. 11032025-301

AN ORDINANCE AMENDING ARTICLE III, SECTIONS 2-50 AND 2-53 OF THE MONTEVALLO
MUNICIPAL CODE

WHEREAS, the City of Montevallo, Alabama desires to keep its Municipal Codes current; and

WHEREAS, certain amendments to the Code are from time to time required;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF MONTEVALLO, ALABAMA, AS
FOLLOWS:

1. Article III, Section 2-50 of the Code of Ordinances, City of Montevallo, Alabama is hereby amended to read as follows:

Regular Council Meetings

Regular meetings of the Council shall be held on the second and fourth Monday of each month, at 6:00 p.m. at the City Hall or at such other location as the council shall determine. Council Work Sessions shall begin at 5:30 p.m. that same evening; and

2. Article III, Section 2-53 of the Code of Ordinances, City of Montevallo, Alabama, is hereby amended to read as follows:

Order of Business

The Order of Business at Council Meetings shall be as follows:

- 1st Pledge of Allegiance
- 2nd Meeting Call to Order - *Invocation*
- 3rd Public Hearings (When Required as Advertised)
- 4th Approval and or Corrections of the Minutes
- 5th Awards and Recognitions
- 6th Opportunities for Citizens to speak to the Council
- 7th Committee Reports
- 8th Consent Agenda Payment of Bills
- 9th New Business
- 10th Old Business
- 11th Board Appointments
- 12th Citizen Participation
- 13th Adjournment



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STATE OF ALABAMA

SHELBY COUNTY

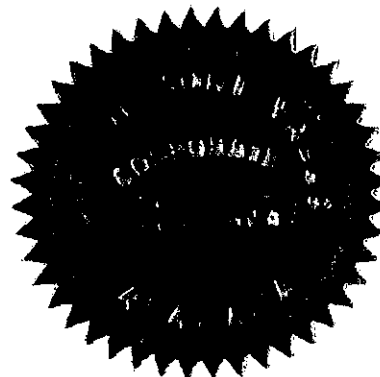
CITY OF MONTEVALLO

I, Todd Burr, do solemnly swear [or affirm, as the case may be] that I will support the Constitution of the United States, the Constitution of the State of Alabama, and the Ordinances of the City of Montevallo. I will uphold all laws, acting with integrity and without prejudice, to protect the lives and property of the citizens of Montevallo, so long as I continue to be a citizen thereof; and that I will faithfully and honestly discharge the duties of the office of Chief of Police of the City of Montevallo, upon which I am about to enter, to the best of my ability, so help me God.

Todd Burr

Sworn to and subscribed before me this 3rd day of November, 2025.

Victor Portella
City of Montevallo Municipal Judge





Ordinance No. 11032025-301

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MUNICIPAL CODE**

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- 10th New Business
- 11th Old Business
- 12th Board Appointments
- 13th Citizen Participation
- 14th Adjournment

All other sections of Article III of the Code of Ordinances, City of Montevallo, Alabama shall remain in effect, including, but not limited to, the adoption of Robert's Rules of Order. State law shall govern all council procedural matters not covered in this article; if not covered by state law, then by the applicable provisions of the most current edition of Robert's Rules of Order. Revised

ADOPTED AND APPROVED THIS THE 3rd DAY OF NOVEMBER 2025.

Signed :



Rusty Nix, Mayor

Attest:



Steve Gilbert, City Clerk & Treasurer



Resolution 11032025-302

Resolution Authorizing Signers on City Bank Accounts

Whereas, the City of Montevallo, Alabama desires to update the authorized signers on city bank accounts;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MONTEVALLO, ALABAMA AS FOLLOWS:

- 1) Rusty Nix, Steve Gilbert, David King, Kenneth Dukes, Michelle Kyzer, Sarah Hogan (Impact and MJCC accounts only) are to be included as signers on the following city bank accounts:

CODE	DEPT	BANK
10.0000.10021	4151	GENERAL FUND OPERATING
10.0000.10027	4151	S.O. REGISTRATION FEE
10.0000.10031	4151	VALLO-CYCLE
10.0000.10033	4151	SANITATION
10.0000.10032	4151	CITY OF MONTEVALLO SANITATION
10.0000.10034	4151	CEMETERY PERPETUAL CARE
10.0000.10038	4151	MJCC
10.0000.10042	4151	AMERICAN RESCUE ACT FUNDING
10.0000.10065	4151	CITY OF MONTEVALLO RESERVE FUNDS
10.0000.10070	4151	CITY OF MONTEVALLO PUBLIC FUND
10.0000.10209	4151	CENTRAL INVESTMENT ACCOUNT
10.0000.10220	4151	CENTRAL STATE RESERVE MM
10.0000.11050	4520	PARK & RECREATION BOARD
10.0000.11060	4151	FIRE DEPT EXPLORERS
10.0000.11062	4212	IMPACT
19.0000.10000		REBUILD ALABAMA DIESEL TAX
20.0000.10000		REBUILD ALABAMA GAS TAX
21.0000.10045	6140	FOUR CENT GAS TAX
22.0000.10050	6120	ACT 224 2/7 CENT GAS TAX
24.0000.10070	4124	MUNICIPAL COURT FUND
24.0000.10075	4124	CORRECTIONS
24.0000.10085	4124	MUNICIPAL COURT BOND FUND
25.0000.10090	4210	FORFEITURE FUND
26.0000.10207	6500	CAPITAL IMPROVEMENTS
27.0000.11000	4550	PARNELL MEMORIAL LIBRARY
27.0000.11005	4550	LIBRARY STATE BOOK AID
30.0000.10204	9010	REGIONS RESERVE CASH
30.0000.10205	9010	REGIONS FIRE AND RESCUE
35.0000.10235	4559	HISTORICAL COMMISSION CASH
40.0000.11090	4153	MAHLER FUND
47.0000.14700	4700	MDCD ALDOT GRANT

ADOPTED AND APPROVED THIS 3rd DAY OF NOVEMBER, 2025.

Signed


Rusty Nix, Mayor

Attest


Steve Gilbert, City Clerk & Treasurer

